Questions and Answers to the SoW for: **Minnesota Office of Enterprise Technology Website Project**

1. What is the level of complexity for the pages? Complexity is defined by the number of images and links in the content. In this context we need to know on average how many images are there per page? How many links per content item?

Answer:

There are tools readily available to scan and analyze the structure, content, images and links each web page contains. We encourage vendors to utilize these tools to review and define the level of complexity of the publicly available websites indicated in the Statement of Work (SoW) prior to responding. The complexity of mapping content, links and images from the current BroadVision-based web content management (WCM) system to that of Tridion, will primarily be based on page consistency, rather than quantities of any one page element.

2. How many page types are involved with the content to be migrated?

Answer:

7 page types exist within BroadVision for WCM-driven content: www.oet.state.mn.us
8 page types exist within the IT Products pages: www.oet.state.mn.us/itproducts
The Master Contract site section: http://www.oet.state.mn.us/mastercontract/itpts/index.html contains 3 unique, database-driven page types, these are:

- Statements of Work:
  http://www.oet.state.mn.us/mastercontract/statements/mcp902ts_active.html
- Vendor lists:
  http://www.oet.state.mn.us/mastercontract/itpts/mcp902ts/vendors/index.html
- Category lists:
  http://www.oet.state.mn.us/mastercontract/itpts/mcp902ts/categories/index.html

There are online forms to be migrated/rebranded that capture various types of data. The functionality of these forms is JavaScript-driven and used to submit text-based emails. They can be found under the site section "About OET".

3. How many schemas are defined in the current OET website? What percentage of schemas are complete?

Answer:

Schemas are not a component of the BroadVision-based WCM system. The structure of the current OET website is best understood by the approach recommended in Answer #1. No schemas have been defined for the OET public website in the Tridion-based WCM. A complete sitemap for the OET website has been created. A recent draft of the OET sitemap is included in Appendix A.

4. What page types will have workflow associated with them?

Answer:

The business requirements for workflows are being defined in conjunction with the work of the business analyst. This analyst is being hired separately. The winning vendor will need to work with the business analyst to define the technical workflow requirements and specifications, then develop and configure the Tridion-based WCM system to meet them.

5. Is HTML and CSS available for all remaining page types? When is HTML and CSS available for remaining page types, including page templates?

Answer:

HTML and CSS exists for the current OET website. Other existing HTML and CSS have been created for a separate website, the www.license.mn.gov website currently running on the Tridion WCM system. Some of this existing code can be leveraged for the new OET website if the design requires it, but that work is not finished. The design work, including development of functional HTML and CSS, will be based on requirements discussed in Answer #4. OET design staff will provide the page designs and modify these designs into the initial HTML. The vendor will be responsible for developing fully functional HTML and CSS for the new OET website based on knowledge of the Tridion WCM product, business requirements gathered as described in Answer #4, and requirements defined in the Tridion technical architecture specifications document created by OET. A current draft of the architecture specification is included in Appendix B.

6. Is the website hosted at OET?

Answer:

The OET website is hosted in the Centennial Office Building data center, managed by OET.

Appendix A can be found at this URL:
http://www.oet.state.mn.us/mastercontract/statements/2519a_OET_Site_Map_11-18.pdf

Appendix B

Web Content Management Enterprise Architecture – Technical Design

Qualified vendors will be provided design information upon request. Please submit all requests to James Kauth (james.kauth@state.mn.us).